

Service Level Comparison List

The Oxford University Science Park offers a variety of office and laboratory space that range in service levels according to the users' needs. Below is an easy to use guide to the different levels of service on offer.

Facilities	Fully serviced	Partially serviced	Not serviced
Size range	16-85m ²	12-88m ²	400-1200m ²
Size range	✓	✓	✓
Site reception	✓	✓	✓
<i>CIE building reception</i>	✓	x	x
Main site - goods in	✓	✓	✓
<i>CIE building - goods in</i>	✓	x	x
Site - incoming post delivery	✓	✓	✓
<i>CIE building - post handling</i>	✓	x	x
Site meeting rooms	✓	✓	✓
<i>CIE meeting rooms</i>	✓	✓	✓
Meeting room equipment hire	✓	✓	✓
Site coffee morning	✓	✓	✓
<i>CIE coffee morning</i>	✓	£	£
Kitchen facilities	✓	✓	✓
Building management	✓	✓	✓
<i>Building insurance</i>	✓	✓	£
<i>Building security</i>	✓	✓	£
<i>External maintenance</i>	✓	✓	£
<i>Internal maintenance</i>	✓	✓	£
Office waste disposal	✓	✓	£
IT connection	✓	✓	£
<i>IT management & support services</i>	✓	£	£
<i>IT bandwidth</i>	£	£	£
Business rates	✓	£	£
Telephone line	✓	✓	£
<i>Telephone answering</i>	✓	£	£
Cleaning	✓	✓	£
Utility usage	✓	£	£
Shower	✓	x	✓
Library service for university card holders	✓	x	x

Services accessible to all

Site networking opportunities
 OBN affiliate membership
 Networking access to university staff
 Use of restaurant
 Use of minibus
 Parking & visitor parking
 Recycling service for paper/card
 Website listing for tenants
 Site security

Chargeable services

Over four hours use of all meeting rooms
 Maintenance services
 Hospitality services
 Lab waste disposal
 Equipment hire - own space
 Office support services
 Telephone call charges
 Courier arrangements